



POSITION DESCRIPTION

Position:	BreakThrough Facilitator
Award:	Social, Community, Home Care and Disability Services Award
Reports to:	Program Manager Family Drug Help
Program Area:	Family Drug Help
Agency	Self Help Addiction Resource Centre Inc.
Hours:	15.2 hours per week
Duration of position:	12 month contract reviewed annually.

INTRODUCTION

BreakThrough is an ice education workshop for families developed in collaboration with SHARC, Turning Point and the Bouverie Centre as part of the Victorian State Government's Ice Action Plan.

SHARC – The Self Help Addiction Resource Centre is a community based service with a unique approach to helping people affected by substance use problems. SHARC combines mutual self-help and social support processes with professional therapeutic approaches to provide services in the field of the addictions.

SHARC's programs include residential rehabilitation services for young people and adults, help for families affected by drug use problems and advocacy services for drug treatment service users. SHARC has earned a reputation as an innovative and successful service with a commitment to helping people to help themselves. SHARC is a self-help organization that places a priority on a positive, supportive, and productive work environment and people who thrive in this kind of atmosphere. SHARC services operate within an empowerment framework which responds to the diverse needs of people who seek our assistance, and maximizes their opportunities for self-determination, mutual support and participation.

Recovery Support Services
Association of Participating Service Users
Family Drug Help

Self Help Addiction Resource Centre Inc.

ABN: 18 052 525 948 ACN: A 003 280 313

140 Grange Road, Carnegie VIC 3163 tel: 03 9573 1700 fax: 03 9572 3498

email: info@sharc.org.au www.sharc.org.au

MISSION STATEMENT

To provide opportunities for individuals, families and communities affected by addiction and related problems to achieve meaningful, satisfying and contributing lives.

POSITION OVERVIEW

The BreakThrough facilitator will present the ice education workshops across the state of Victoria in partnership with Turning Point.

SPECIFIC DUTIES AND RESPONSIBILITIES

- Facilitate psycho-education groups to families affected by a loved one's ice use.
- Facilitate community and education forums
- Coordinate venues as required
- Provide timely and effective support to family members
- Follow up telephone support and referral as required
- Relevant data entry and record keeping
- Promote the project as required
- Other duties as this position evolves.

KEY SELECTION CRITERIA

1. Appropriate tertiary level qualifications in the allied health field including Social Work, Counselling, Welfare, or Psychology
2. Minimum competencies in AOD or completion of the required competencies (or able to complete within the first 12 months of employment) and some experience working in the AOD sector
3. Demonstrated knowledge of, and experience in, facilitating psycho-education groups
4. Excellent communication and interpersonal skills, both written and verbal, including ability to relate to people from a variety of backgrounds who may be experiencing emotional vulnerability
5. Ability to be flexible in hours of work including availability for after-hours work



6. Ability to work collaboratively as a member of a team whilst having capacity to work independently and take initiative
7. The ability to create and maintain effective collaborative relationships with key stakeholders in the community and alcohol and drug sector

DESIREABLE SELECTION CRITERIA

8. A lived experience of family peer support work
9. A current Victorian Driver's License.

OTHER INFORMATION

An offer of employment will be subject to a 3-month probationary period. As part of our Employment screening process you will be required to undertake a National Criminal History check. We can only accept applications from Australian citizens and permanent residents.

The successful applicant will be required to provide at least two recent employment referees.

APPLICATION PROCESS

Applicants must address each of the selection criteria.

Applications close: **COB Monday 17th June 2019.**

Telephone queries to: Robert Campbell (03) 9573 1782

Please send your application to:

Robert Campbell
Program Manager Family Drug Help
SHARC
140 Grange Road
Carnegie VIC 3163

Or email to

rcampbell@sharc.org.au